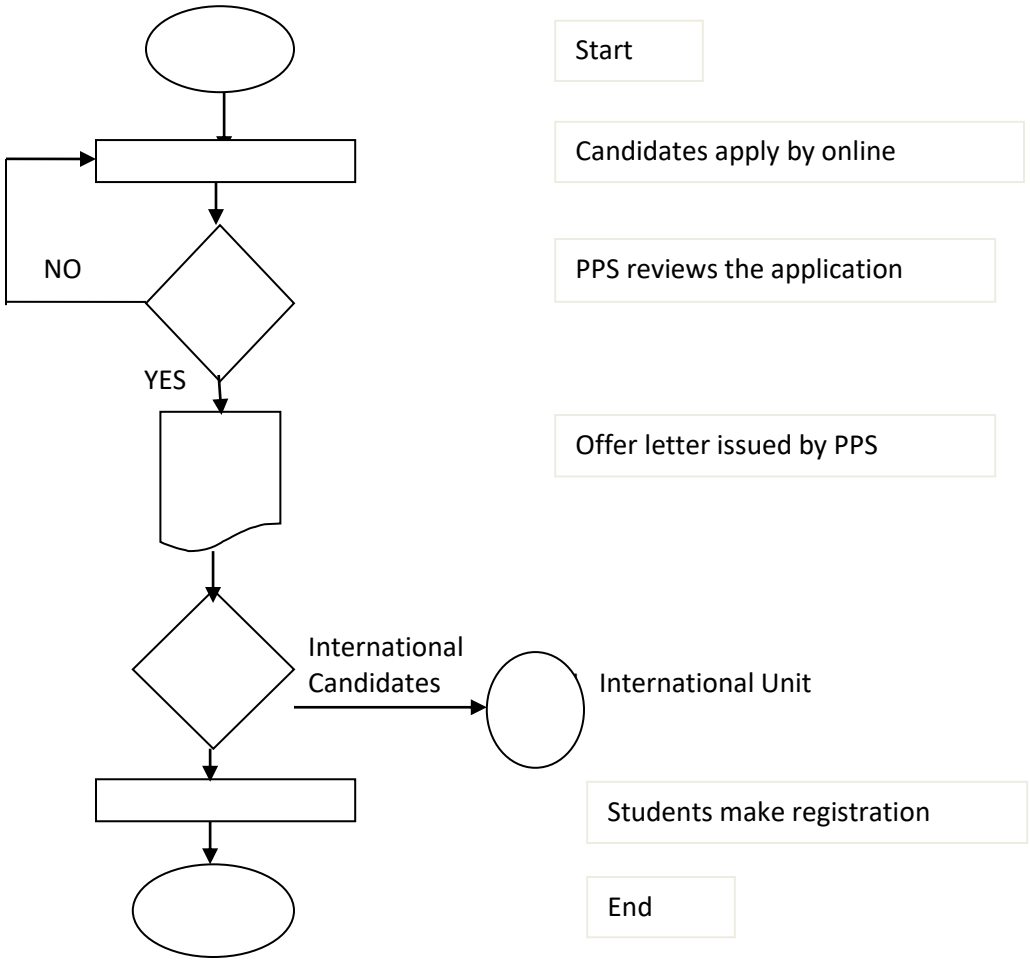
PROCEDURE

APLLICATION PROCESS FOR POSTGRADUATE STUDENT

JOB ACTION	PROCESS
	Start
Candidate / Student	1. Applying for a prospective student Online applications should be made by students (panel.ucbestari.edu.my)
PPS	2. Check the candidate's application in panel.ucbestari.edu.my
PPS	3. Students Make Registration in PPS. PPS informing the students bring original documents and copies of certificates during registration. Academic qualification requirements according to the program applied. In the case that the requirements are incomplete and does not meet the eligibility requirements, PPS will inform the candidate to complete the re-requirement

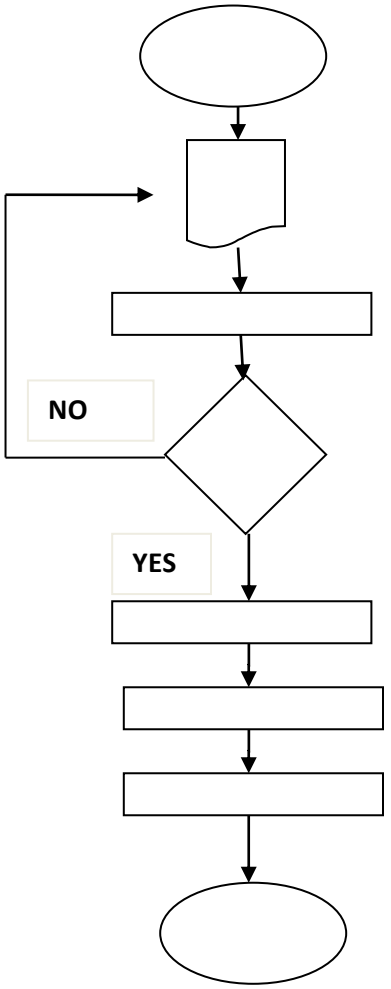
PROCEDURE APPLICATION

APPLICATION PROCESS FOR POSGRADUATE STUDENT



PROCEDURE REGISTRATION

REGISTRATION PROCESS FOR POSTGRADUATE



Start

Students complete the registration form

PPS reviews the registration

Fees payment (Bursary)

Library

Matrix card (ICT Unit)

End

PROCEDURE

REGISTRATION PROCESS FOR POSTGRADUATE

JOB ACTION	PROCESS
	Start
Candidate/Student	1. Complete the registration form by bringing all required documents.
PPS	2. Receive the completed form by the candidate.
PPS	3. PPS reviews forms and all documents. Should the incomplete documents of the PPS be informing the candidate to complete it.
Bursary Department	4. Students make payments
Library Department	5. Students register members
ICT Unit	6. Students register matrix cards.